

## ***District Mission***

*We believe that all students can learn and can achieve regardless of their previous academic performance, family background, socio-economic status, race and/or gender. The mission of Bainbridge-Guilford Central Schools is to assure that all students acquire the knowledge and skills which enable young people to become productive members of society. It is our goal to educate all students to a higher level of academic performance and foster positive growth in social/emotional behaviors and attitudes.*

### **Bainbridge-Guilford Central School Board of Education Meeting Agenda August 3, 2023 Guilford Elementary School – 6:00 PM**

Note: It is anticipated that the Board will move to executive session at 6:00 PM and the open portion of the meeting will commence at approximately 6:30 PM. As of April 14, 2010, per Public Officers Law, videotaping, photographing, webcasting or any other recording or transmission of the open meeting may be performed in an orderly manner. Placement of equipment will be at the discretion of the Board President and/or Superintendent.

#### **PUBLIC HEARING – DISTRICT EMERGENCY PLAN**

- I. Routine Matters President: Keith Harvey
- A. Pledge to the Flag
  - B. Establish the Order of the Agenda
  - C. Request adoption of the minutes from the July 6th, 2023 Reorganizational meeting and the July 6, 2023 regular meeting.
- II. Reports and Presentations
- A. Federal Stimulus Grant Update – Linda Maynard
  - B. Linda Maynard – Guilford Elementary Principal
  - C. Jennifer Henderson – Greenlawn Elementary Principal
  - D. William Zakrajsek – Jr.-Sr. High School Principal
  - E. Greg Winn – Jr.-Sr. High School Assistant Principal
  - F. Timothy Ryan - Superintendent of Schools
- III. Recognition of Visitors
- A. Name (*Speakers are asked to identify themselves*)
  - B. Comments (*Speakers are asked to keep comments to a 5-minute limit*)
- IV. CPSE/CSE Minutes
- V. Personnel
- A. Certified Personnel
    - Accept the resignation of Hannah Taggart from the position of LTA, effective 8/31/23.
    - The appointment of Hannah Taggart to the position of temporary year-long substitute teacher, effective 9/1/23 to 6/30/24. Background check complete.
    - The appointment of Matthew Downey as the Music Supervisor.
    - The appointment of Paul Jenkins as mentor to Hilary Goldblatt for the 2023-2024 school year.
    - The appointment of Justin Autera as the mentor to Thomas Palmatier for the 2023-2024 school year.
    - The appointment of Emma Walker to the position of Special Education Teacher:
      - Name:** Emma Walker
      - Position:** Special Education Teacher
      - Certification:** Early Childhood Education and Childhood Education (Special Education expected Aug 2023)
      - Tenure Area:** Special Education
      - Date of Commencement of Appointment:** 9/1/23
      - Expiration of Appointment:** 6/30/27
      - APPR:** To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, **Emma Walker** must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time.
      - Salary:** Step 3 + 18 Credit Hours
      - Vice:** E. Melly
    - Authorization to pay teaching staff an hourly rate equivalent to 1/1400th of their current salary for summer regents review and test administration and attending required CSE meetings.
    - Accept the resignation of Constance Lane from the position of RTI teacher, effective 9/1/23.

B. Non-Certified Personnel

- The resignation of John Ladd from the position of Bus Driver, effective 7/25/23.
- The appointment of Lavinia Rodriguez and Taylor Palmatier as Student Management Systems and Online Registration Services Coordinators, retroactive to 7/1/23, stipend \$1,500 each.
- The appointment of Philip Gilbert to the position of Substitute Bus Driver (PT), retroactive to 7/17/23. Background check complete.
- The temporary appointment of Kenneth Howard, Account Clerk PT at a rate of \$19.00/hr. retroactive to 7/21/23 through the end of September 2023 or until no longer needed.
- Authorization to pay support staff their current hourly rate for assisting teaching staff and students with summer regents review and testing and attending required CSE meetings.
- Authorization to pay Bus Driver, Christina Hubbard, an hourly rate of \$18.93 retroactive to 5/9/23 through 6/30/23 for hours worked training new bus drivers (approximately 11 hours).

VI. Business Office

- A. Amendment of the Designation of Official Bank Depository for the 2023-2024 school year to NBT Bank, ICS, and New York Cooperative Liquid Assets Securities System (NYCLASS) Investment Fund.
- B. Approval of the following Financial Reports for the month of June 2023 – Student Activities Central Treasurer’s Report, Revenue & Appropriation Status Reports, Cumulative Summary of Budget Amendments, Cash Flow, District Treasurer’s Report, and the School Lunch Profit & Loss Report
- C. Request approval of the Internal Claims Auditor Reports dated June 30, July 7, and July 21, 2023 (two reports).
- D. Adoption of the Bond Resolution for the purchase of two (2) buses not to exceed \$244,000 (Attachment A)
- E. Authorization to fund the following reserves effective June 30, 2023:
  - *Workers’ Compensation Reserve (A81400) in the amount of \$350,000*
  - *Retirement Contribution Reserve-ERS (A82700) in the amount of \$515,000*
  - *Retirement Contribution Reserve-TRS (A82800) in the amount of \$121,335*
  - *Employee Benefit Accrued Liability Reserve (A8300) in an amount not to exceed \$350,000*
  - *Liability Reserve (A86200) in the amount of \$250,000*
  - *Transportation Vehicle Reserve (A87801) in an amount not to exceed \$2,000,000*

VIII. New Business

- A. Request permission for the Superintendent to sign the 2023-2024 lease agreement with Head Start.
- B. Request permission for the Superintendent to sign the MOU between the Bainbridge-Guilford Central School District and the BGTA regarding Ag in the Classroom.
- C. First read – District Emergency Plan

IX. Planning

**Board Events**

- August 17<sup>th</sup> – Board of Education Meeting – Guilford @ 6:00 pm
- August 22<sup>nd</sup> – CCSBA meeting – Norwich @5:00 pm (Gordie)
- August 23<sup>rd</sup> – Board Retreat and Administration Dinner – Guilford Golf & Country Club @ 5:00 pm

**School Events**

- August 7<sup>th</sup> – B-G Hosted LINKS training with BOCES Districts

X. Miscellaneous

XI. Executive Session

*(The Board may hold an executive session for a number of specific purposes including litigation, negotiations, specific personnel issues, criminal investigations, protection of student confidentiality, etc., with few exceptions. No official action may be taken on issues properly discussed in executive session without first returning to open session. Exceptions include matters pertaining to children with disabilities and charges against a tenured teacher pursuant to section 3020-a of Education Law.)*

XII. Adjournment

BOND RESOLUTION DATED AUGUST 3, 2023.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$244,000 BONDS OF BAINBRIDGE-GUILFORD CENTRAL SCHOOL DISTRICT, BROOME, CHENANGO, DELAWARE AND OTSEGO COUNTIES, NEW YORK, TO PAY THE COST OF THE PURCHASE OF TWO SCHOOL BUSES, INCLUDING INCIDENTAL EQUIPMENT AND EXPENSES AT A MAXIMUM ESTIMATED COST OF \$244,000, FOR SAID SCHOOL DISTRICT.

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which regulations state that Type II Actions will not have any significant adverse impact on the environment; and

WHEREAS, at the Annual District Meeting of the qualified voters of Bainbridge-Guilford Central School District, Broome, Chenango, Delaware and Otsego Counties, New York (the "School District"), held on May 16, 2023, a proposition was duly adopted authorizing the Board of Education of said School District to undertake the purchase of two (2) school buses, including incidental equipment and expenses in connection therewith (the "Proposition"), at a maximum estimated cost of \$244,000, such proposition providing for the levy of a tax therefor to be collected in installments, with up to \$244,000 obligations of said School District to be issued in anticipation thereof; and

WHEREAS, it is now desired to provide for the authorization of such purpose and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Bainbridge-Guilford Central School District, Broome, Chenango, Delaware and Otsego Counties, New York, as follows:

Section 1. The purchase of two (2) school buses, including incidental equipment and expenses at a maximum estimated cost of \$244,000, in and for the Bainbridge-Guilford Central School District, Broome, Chenango, Delaware and Otsego Counties, New York, is hereby authorized.

Section 2. The plan for the financing of the aforesaid maximum estimated cost shall be by the issuance of not to exceed \$244,000 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five (5) years, pursuant to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said Bainbridge-Guilford Central School District, Broome, Chenango, Delaware and Otsego Counties, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.